**GET PRACTICAL: FACE A NOTE-TAKING CHALLENGE**

*Prepare to take notes in your toughest class.*

In the spaces below, record the specific steps you will take to prepare to take notes in what you consider to be your most challenging course.

•Course name and date of class:

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•List all the reading you must complete before your next class (include pages from text and supplemental sources):

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•Where will you sit in class to focus your attention and minimize distractions?

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•Which note-taking system is best suited for the class, and why?

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•Write the names and e-mail addresses of two classmates whose notes you can borrow if you miss a class:

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